

Katelyn M. Theiler

ktheiler@purdue.edu

OBJECTIVE

Enthusiastic, diligent student seeking experience in the lodging industry that will allow me to utilize my skills of teamwork, organization, and time management.

EDUCATION

Purdue University, Hospitality and Tourism Management, West Lafayette, IN
Bachelor of Science in Hospitality and Tourism Management
Specialization in Lodging and Tourism
GPA: 3.61/4.0

May 2011

WORK EXPERIENCE

Food and Beverage Intern
CROWNE PLAZA RESORT, Hilton Head Island, SC

May 2009- August 2009

- Served and hosted in the main dining room
- Served food and alcohol in the two bars
- Set-up and delivered in-room dining orders

Front Desk Agent
HILTON SUITES, Atlanta, GA

May 2008- August 2008

- Checked-in and checked-out guests
- Answered the phone and directed calls
- Made reservations and handled guest requests

Hostess
TRILOGY: DINING, SPIRITS, ENTERTAINMENT, Marietta, GA

April 2007- August 2007

- Greeted the customers in a warm and friendly manner
- Controlled seating arrangements and seated customers
- Coordinated the reservation book

HONORS AND AWARDS

- TIPS on Premise Certified 2009
- ServSafe Certified 2008
- Purdue Club of Atlanta Scholarship Recipient 2008- 2009
- Georgia Power Scholarship Award Recipient 2008- 2009
- CFS Dean's Merit Scholarship Recipient 2007- 2009
- Consumer & Family Sciences' Semester Honors & Dean's List 2007- 2008
- Indiana Greek Leadership Conference Participant 2008

ACTIVITIES

- HTM Society 2007- Present
- Kappa Alpha Theta Sorority 2007- Present
 - Co-Foods 2008- Present
 - By Laws Committee 2009
- HTM Career Day Board 2008- Present
 - Publicity Director 2007- 2008
 - Assistant Publicity Director 2007- 2008
- HTM Black Tie Dinner- Server 2008
- HTM Career Fair- Hostess 2007