

# Alicia M. Anderson

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- Objective:** To obtain a summer internship to use my skills in organization, time management, and leadership.
- Education:** **Purdue University** West Lafayette, Indiana  
Bachelor of Science in Hospitality and Tourism Management  
Emphasis: Lodging and Foodservice  
Minor: Spanish  
Expected graduation: May 2010 GPA: 4.0
- Work Experience:** *V/Gladioux Catering, Kitchen Staff 2008* West Lafayette, IN
- Prepare food before event days
- Aramark, Silver Cross Field, Intern 2007* Joliet, IL
- Supervise concessions operations during events
  - Establish and implement database to monitor and analyze monthly cost of sale for premium services
  - Serve guests in the premium suites
  - Manage group picnics of 600 people
  - Assist in nightly and month-end sales reporting
- Timpano Italian Chophouse, Hostess 2006* Naperville, IL
- Make reservations for walk-in guests and over telephone
  - Seat guests in efficient manner
  - Manage reservations and seating using Open Table program
  - Keep front of house clean and neat
  - Monitor efficient function and cleanliness of restrooms
  - Train new host staff
- Create-A-Mosaic, Sales Associate 2005-2006* Naperville, IL
- Host parties for groups of all ages
  - Instruct customers on techniques for making mosaic crafts
- Activities and Honors:** CIEE Summer 2008 Study Abroad in Palma de Mallorca, Spain  
Purdue University Honors Program  
Pi Beta Phi Sorority
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|---|---------|
| President   | 2009    |
| Vice President of Membership Development                  | 2008    |
| HTM Career Day Board, Assistant Host Director             | 2009    |
| Purdue Event Planning Society, Member                     | 2008-09 |
| Starwood Hotels and Resorts, Winter Extern                | 2007    |
| Boiler Gold Rush, Team Leader                             | 2007    |
| Purdue University Black Tie Dinner, Decorations Committee | 2008-09 |