Times and Locations:

Lecture  Monday, Wednesday  10:30-11:20 AM  Room: BRNG 2280

Laboratory  Monday  2:30-5:20 PM  Room: LYLE 1160
or Thursday 3:00-5:50 PM

Special note: When guest speakers present during lecture hour, all or part of the lab session may be used as a lecture time. This is a courtesy for the guest speakers so they only need to present to the class one time.

Instructors:  Dr. Kathleen Hill Gallant, PhD, RD, CD  Office Hours: By appointment
Assistant Professor  (email possible meeting times)
Director, Didactic Program in Dietetics
Stone Hall, Room 207
Phone: (765) 494-0101
Email: hillgallant@purdue.edu

Donna L. Zoss, MS, RD, CD, CNSC  Office Hours: By appointment (email possible meeting times)
Continuing Lecturer
Assistant Director, Didactic Program in Dietetics
Stone Hall, Room 220
Phone: (765) 496-2975
Email: zossd@purdue.edu

Rachel Clark, MS, RD, CSSD  Office Hours: By appointment (email possible meeting times)
Continuing Lecturer
Lyles-Porter Hall, Room 1144D
Phone: (765) 496-2711
Email: RachelClark@purdue.edu

Graduate Teaching  Julia Choi, BS  Office Hours: TBA
Assistant  Stone Hall, Room G54
Email: mchoi@purdue.edu

Course Description: Application of principles of nutrition assessment and counseling.

Course Objectives: Demonstrate techniques of obtaining, verifying, and interpreting nutrition assessment data. Apply nutrition counseling techniques. Summarize and interpret current research related to nutritional assessment.
Attendance: Attendance is mandatory. If you are unable to attend a class, it is your responsibility to obtain notes and other missed information from a classmate.

Turning in/Returning Assignments: Unless otherwise specified, assignments are to be printed and turned in on the due date at the beginning of class. Writing assignments will also be submitted online through Blackboard using SafeAssign plagiarism detection service. Your graded assignments will be returned using a mailbox system. The mailbox will be located in Stone 220 and will be accessible from 8:00 am to 5:00 pm, Monday through Friday. You are expected to check your mailbox weekly.

Required Textbooks: None. Readings will be provided via Blackboard.

Other Resources:
1. Bring a calculator to all class and laboratory sessions.
2. It is recommended if you have a laptop computer or tablet to bring it to the laboratory sessions.

Grading

<table>
<thead>
<tr>
<th></th>
<th>Total points</th>
</tr>
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<tbody>
<tr>
<td>Laboratory</td>
<td></td>
</tr>
<tr>
<td>Assignments (4)</td>
<td>10 points each</td>
</tr>
<tr>
<td>Projects</td>
<td></td>
</tr>
<tr>
<td>Counseling Project Report</td>
<td>40 points</td>
</tr>
<tr>
<td>Webinar/Podcast Report</td>
<td>40 points</td>
</tr>
<tr>
<td>Quiz</td>
<td></td>
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<tr>
<td>Medical Terminology Quiz</td>
<td>40 points</td>
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<tr>
<td>Exams</td>
<td></td>
</tr>
<tr>
<td>Exam 1</td>
<td>100 points</td>
</tr>
<tr>
<td>Exam 2</td>
<td>100 points</td>
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<tr>
<td></td>
<td>Total 360</td>
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</tbody>
</table>

Grading Scale

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
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</thead>
<tbody>
<tr>
<td>A+</td>
<td>98 to 100%</td>
</tr>
<tr>
<td>A</td>
<td>93 to 97%</td>
</tr>
<tr>
<td>A-</td>
<td>90 to 92%</td>
</tr>
<tr>
<td>B+</td>
<td>87 to 89%</td>
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<tr>
<td>B</td>
<td>83 to 87%</td>
</tr>
<tr>
<td>B-</td>
<td>80 to 82%</td>
</tr>
<tr>
<td>C+</td>
<td>77 to 79%</td>
</tr>
<tr>
<td>C</td>
<td>73 to 77%</td>
</tr>
<tr>
<td>C-</td>
<td>70 to 72%</td>
</tr>
<tr>
<td>D</td>
<td>65 to 69%</td>
</tr>
<tr>
<td>F</td>
<td>less than 65%</td>
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</tbody>
</table>
Incomplete grades will be given in accordance with University Regulations. Grades will be posted on Blackboard.

All assignments must be completed (i.e. met the objectives of the assignment) in order for a student to receive a passing grade.

Assignments are expected to be word-processed unless noted otherwise in the instructions.

Unless otherwise noted, assignments are expected to be handed in at the beginning of class on its due date.

Assignments handed in late will have points deducted unless the instructor has given prior approval: -10% (1 letter grade) for 1 day late, -20% (2 letter grades) for 2 days late, 0 pts (F) for ≥3 days late. Note that even if a late assignment will receive 0 pts, it is required for all assignments to be submitted, with their objectives met, in order to pass the course.

Please notify the instructor immediately if you have a grade discrepancy or if a grade has been inaccurately recorded so the problem can be addressed in a timely manner.

**Make-up Exams:** Make-up exams will not be given after a scheduled exam, except for major illnesses or extenuating circumstances, both requiring documentation. If a student needs to arrange a make-up exam, please be aware that the make-up exam can be different from the regularly scheduled exam.

Failure to notify the instructor by 5:00 pm on the day of the scheduled exam will forfeit a student’s right for consideration of a make-up exam. Contact the instructor either in person or by telephone or email as to the reason for the absence. A message may be left at 494-8228 (Main 2nd floor office, secretary Jessica).

**Academic Dishonesty:** Students are required to follow the University Student Code of Honor and all student policies and procedures. Please see your student handbook for a complete transcript of University policies. Any student guilty of cheating or other forms of academic dishonesty will be disciplined according to University Regulations. Acts of academic dishonesty will be reported to the Dean of Students and may result in failure of the course.

**Campus Emergency:** In an event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by
Purdue University
Department of Nutrition Science
NUTR 49200 Nutrition Assessment and Counseling
Course Syllabus, Fall 2014
August 25th – October 21st

a revised semester calendar or other circumstances. Contact Mrs. Donna Zoss or Dr. Hill Gallant using the contact information above.

Additionally,
• Please sign up for Purdue Alert text messages
  – https://www.purdue.edu/apps/account/EmergencyContact
• The Purdue homepage will have up-to-date information during emergencies
  – http://www.purdue.edu
• Find more information on emergency preparedness
  – http://www.purdue.edu/emergency_preparedness/
  – Back page of this syllabus

**When in doubt, please act in the interest of your safety.**

Non-Discrimination: Purdue University and these instructors and staff do not discriminate against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

Course Evaluation: During the last two weeks of the course, students will be provided an opportunity to evaluate this course and instructors. To this end, Purdue has transitioned to online course evaluations. Students will have two weeks to complete this evaluation. Your participation in this evaluation is an integral part of this course. Your feedback is vital to improving education at Purdue University. You are strongly urged to participate in the evaluation system.

This syllabus and course schedule are subject to revisions as needed throughout the semester. Students will be given advance notice of any change in class, on Blackboard, and/or by email.
EMERGENCY NOTIFICATION PROCEDURES are based on a simple concept – if you hear a fire alarm inside, proceed outside. If you hear a siren outside, proceed inside.

- **Indoor Fire Alarms** mean to stop class or research and immediately evacuate the building.
  - Proceed to your Emergency Assembly Area away from building doors. **Remain outside** until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave.

- **All Hazards Outdoor Emergency Warning Sirens** mean to immediately seek shelter (**Shelter in Place**) in a safe location within the closest building.
  - “Shelter in place” means seeking immediate shelter inside a building or University residence. This course of action may need to be taken during a tornado, a civil disturbance including a shooting or release of hazardous materials in the outside air. Once safely inside, find out more details about the emergency*. **Remain in place** until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave.

*In both cases, you should seek additional clarifying information by all means possible...Purdue Home page, email alert, TV, radio, etc...review the Purdue Emergency Warning Notification System multi-communication layers at [http://www.purdue.edu/ehps/emergency_preparedness/warning-system.html](http://www.purdue.edu/ehps/emergency_preparedness/warning-system.html)

EMERGENCY RESPONSE PROCEDURES:

- Review the [Emergency Procedures Guidelines](https://www.purdue.edu/emergency_preparedness/flipchart/index.html)
- Review the [Building Emergency Plan](#) (available from the building deputy) for:
  - evacuation routes, exit points, and emergency assembly area
  - when and how to evacuate the building.
  - shelter in place procedures and locations
  - additional building specific procedures and requirements.

EMERGENCY PREPAREDNESS AWARENESS VIDEOS

- "Shots Fired on Campus: When Lightning Strikes," is a 20-minute active shooter awareness video that illustrates what to look for and how to prepare and react to this type of incident.

MORE INFORMATION
Reference the Emergency Preparedness web site for additional information: [http://www.purdue.edu/emergency_preparedness](http://www.purdue.edu/emergency_preparedness)