

Wayne Van Halon

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Current Address:

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211 Wellington Road
Noblesville, IN 46060
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OBJECTIVE

To obtain an a summer job/internship in the hospitality or tourism industry

EDUCATION

Purdue University, West Lafayette Indiana
Bachelor of Science in Hospitality and Tourism Management
Graduation May 2009

PROFESSIONAL EXPERIENCE

Meridian Hills Country Club, Indianapolis, IN Summer Intern

May 2007-August 2007

- Served members in the main dining room
- Worked in various position the main kitchen
- Worked under the club manager to learn decision making skills

Women's Health Alliance, Indianapolis, IN Medical Record Assistant

January 2005- May 2005

- Medical record retriever
- Medical record filer
- Maintained and updated patient charts

Chili's Restaurant, Noblesville, IN Hostess

May 2005-May 2007

- Seated guests and explained waiting times
- Answer telephone for take out orders and other questions
- Cleaned tables and assisted servers when needed

ACTIVITIES

- HTM Black Tie Service Assistant
- HTM Chapter, Club Managers Association of America
- HTM Society