

HTM Checklist for Students Interested in Studying Abroad

- Research where you would like to go for your study abroad experience
 - Attend a Study Abroad Fair
 - Attend a Study Abroad call-out
 - Attend a CFS Study Abroad Fair
 - Attend a CFS Study Abroad call-out
 - Visit the Study Abroad Office in Young Hall, Room 105
 - Explore the study abroad websites
 - www.studyabroad.purdue.edu
 - http://www.cfs.purdue.edu/pages/current/study_abroad.html
- Select a study abroad program/host school that best suits your interests.
- Talk with your HTM Academic Advisor regarding your plans to study abroad.
 - Is your choice program related to your major or is it more general?
 - How many general education credits do you have remaining? How many credits related to your major do you have remaining? Do you need free elective credits?
 - During most study abroad programs, 6-9 credits are taken in the summer; 12 credits are taken during a semester. Knowing this and having looked at remaining courses, would studying abroad extend your stay at Purdue?
 - Discuss how you think your study abroad experience will help you.
- Find out what classes are being offered at the host school you are considering.
 - Search the Purdue Study Abroad site for more information on what classes are being offered (Use “Programs” and Program Search”)
 - Search the host school website.
 - Find out if the Study Abroad office in Young 105 has course information on the site.
 - If it is a CFS program, check in Stone 110 to see if a folder for the program is available.
- Explore scholarship opportunities for studying abroad.
 - <http://www.studyabroad.purdue.edu/programs/aid/scholarships.cfm>
 - http://www.cfs.purdue.edu/pages/current/study_abroad_fees.html
- Adhere to the Study Abroad deadlines in applying for a Study Abroad Program.
 - March 1 for Summer and Fall programs
 - September 15 for Spring programs
 - Check with the Study Abroad Office for Special Application Deadlines:
- Follow the general Study Abroad procedures required by the Study Abroad office
 - Register on the Study Abroad site for the Study Abroad Program in which you have been accepted.
 - Print off the forms that need to be signed by the departmental study abroad liaison. (Registration & Credit Transfer Form; Study Abroad Course Approval Form)
- Meet with Susan Walters – the HTM department liaison.

Be sure to bring the following materials when you meet with the liaison:

 1. List of classes that are available at the host program. (Highlight the classes that interest you.)
 2. The Registration & Credit Transfer Form that needs the liaison’s signature stating you have been registered for the SA number assigned to the program.
 3. The Study Abroad Course Approval Form on which you and the liaison will list courses to be taken and how those courses will be listed on your Purdue transcript once you have completed them. (Note: Additional signatures from other Purdue liaisons may be necessary.)